Test manager

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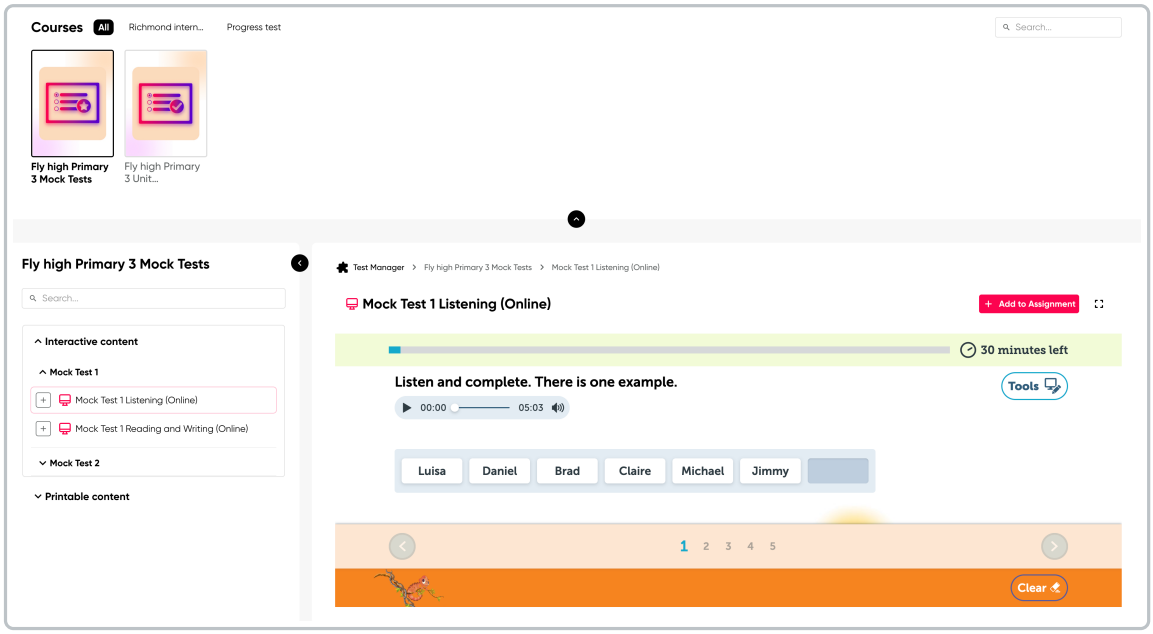
This section is designed to facilitate the creation, assignment, and management of assessments, allowing teachers to evaluate students' performance in an organized and efficient manner.
It enables teachers to assign structured assessments to students, ensuring clear tracking of their academic progress.



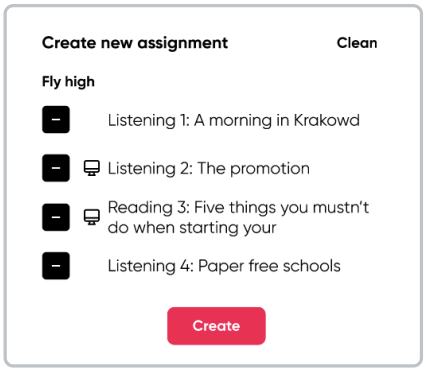
How to create an assessment?

To create a new test within a class:

1. Select the **product** (specific series or all available).
2. Click the **(+)** button to add the activities that will be part of the assessment.

3. View the **total number of selected activities** in the upper right corner.

4. Click on **<Create>**.

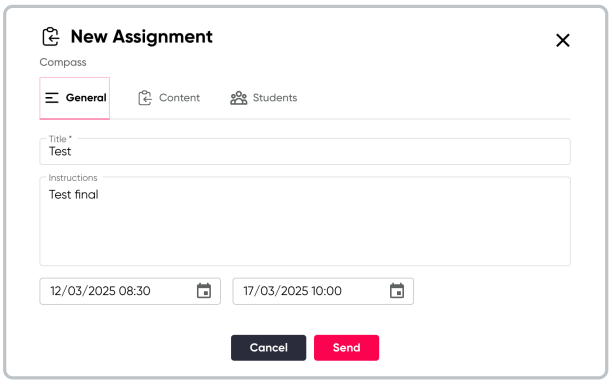


How do I configure the assessment?

During creation, the following sections are presented:

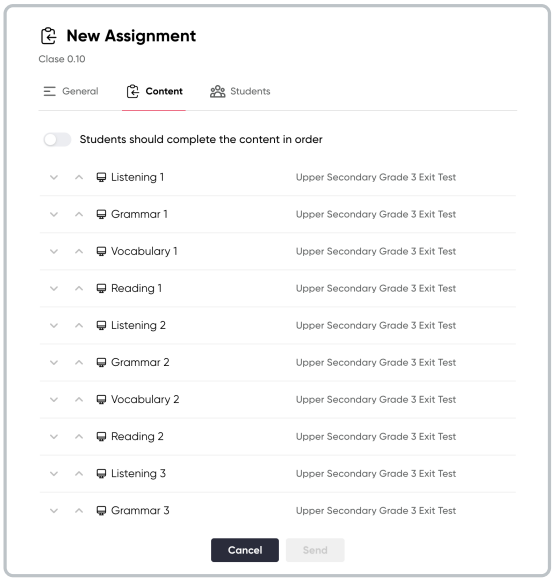
General

- Assign a **title** to the assessment.
- Provide **clear instructions** for students.
- Set:
  - Start date.
  - End date.
  - The time period during which it will be available.



Content

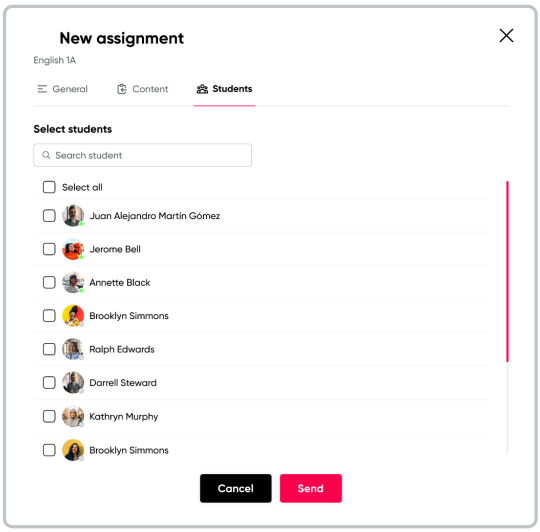
- List of the **activities included in the assessment**.
- Overview of the selected items.



Currently, the option to enforce a specific order for the activities is disabled.

Students

- View all students in the class.
- Allows you to confirm who the assessment will be assigned to.



- Click on **<Send>** to assign the assessment to the students.

In the case of Diagnostic Tests, once the assessment has been created and submitted, **it cannot be deleted.**

Benefits

- Facilitates the creation of assessments.
- Allows control over dates and availability.

- Improves the organization of the assessment process.
- Ensures proper assignment to students.
- Centralizes assessable content in a single workflow.

Considerations

- Carefully validate the configuration before submitting.
- Make sure the selected activities are correct.
- Keep in mind that some types of tests (such as Diagnostic Tests) are permanent.
- Verify dates and times to avoid access issues.